



Easily update your Will

and let kindness and care be
the legacy you leave behind

Sue Ryder

**Because no one
should face death
or grief alone**

Let kindness and care live on

Amending your Will to include a gift for Sue Ryder will make a real and lasting difference to future generations of people who are facing the most difficult time of their lives.

Thanks to the kindness of our supporters who chose to leave a gift in their Will, Sue Ryder can be there when it matters to ensure people approaching the end of their life or living with grief can access the support they need.



Making a change to your Will

Once your Will has been written, it is advisable to review it at least every five years to make sure it still reflects your wishes. Life's twists and turns and decisions about the people and causes you want to include in your Will can change. Often simple changes may be needed to an existing Will to ensure it is what you want to happen after your death and gives clear instructions to your Executor.

To make simple changes to an existing Will, you often do not need to rewrite your Will. You can make simple changes yourself using a Codicil and we have included a blank Codicil along with how this should be completed and stored so it is legally valid.

What is a Codicil?

A Codicil is a legal document that can be used to update an existing Will. It is signed and witnessed in the same way as your Will and stored with the original copy of your Will.

A Codicil could be used for:

- changing an Executor or adding a new one
- changing the person/persons or causes you've chosen to inherit the remainder of your estate, known as residuary beneficiaries
- adding a gift of a sum of money for a friend, relative or cause you care about, this is known as a pecuniary gift
- leaving possessions (for example a piece of jewellery or a painting) as a gift to a friend, relative or cause
- removing (known as revoking) an existing gift.

If you want to make numerous changes or a more complicated change to your Will, it may be advisable to write a completely new Will with the help of a professional. If you are in this situation you may wish to consider writing a new Will using Sue Ryder's free Will service, please visit sue Ryder.org/FreeWills for more information.





How to complete your Codicil

Included with this booklet are two Codicil forms, one is a sample Codicil showing you how it could be completed. The other is a blank version for you to complete with your wishes and store with your Will.

It's important to follow these steps to make sure your Codicil is legally valid:

1. Complete the enclosed Codicil form (use the sample as a guide).
2. Sign each page in the presence of two witnesses, who also both need to sign and date as well as completing their name, occupation and address.

A witness must be over 18 and have mental capacity but must not be a beneficiary of your Will or Codicil, your executor, a direct family member, or a spouse of a direct family member, beneficiary or executor.

3. Once the Codicil is signed make sure it is stored with, but not attached to, your current original Will. If your Codicil isn't signed and witnessed it won't be legally valid.

* In Scotland you only need one witness over the age of 16.



A gift of kindness and care

If you have decided to include a gift in your Will for Sue Ryder's work, thank you. If you could use the recommended wording given in one of the following paragraphs, we would be very grateful.

Residuary Gift (share of estate):

Your residuary estate is what is left after all pecuniary legacies, specific gifts (i.e. a painting or a piece of jewellery), taxes and expenses have been paid. If you're using a Codicil to make a change to your Will involving your residuary estate, there's one important thing to remember. When you add together any residuary gifts in your original Will and the Codicil they must come to a total of 100% – no more, no less.

For example, you can leave 50% of your residuary estate to one person or cause and 50% to another. But you can't leave 60% to one person or cause and 50% to another person or cause or 50% to one and only 40% to the other, with the other 10% unaccounted for. So if you are adding a share of your estate (a residuary gift) using a Codicil you would need to include a clause to change the existing distribution of your estate to make room for an additional gift, so that all your residuary shares adds up to 100% of your estate. We have included sample wording opposite:

Residuary gift wording to include in your Codicil

I declare that the following wording shall be substituted for clause [insert the clause number from the original Will] of my Will:

[insert the new wording into the Codicil; the specific details will depend on how you wish to divide your estate. For example, you may wish to share your estate between a different number of beneficiaries, in which case you could use the original wording but with the new beneficiaries and proportions. i.e. replacing a 30% share for two new beneficiaries with a 20% and 10% share. Alternatively, you could replace one beneficiary with an alternative. Remember all of your residuary gifts must add up to 100%].

If you wish to make Sue Ryder one of your residuary beneficiaries, we recommend the following wording:

I give X% / the rest of my estate after payment of funeral and testamentary expenses and debts to Sue Ryder Registered charity number 1052076 and Scottish Registered charity number SCO39578, Rebow House, 60 Head Street, Colchester, Essex, CO1 1PB, free of inheritance tax absolutely for its general charitable purposes.

Pecuniary Gift (sum of money):

To leave a fixed amount of money to Sue Ryder, we recommend the following wording:

I give to Sue Ryder Registered charity number 1052076 and Scottish Registered charity number SCO39578, Rebow House, 60 Head Street, Colchester, Essex, CO1 1PB, the sum of £X free of inheritance tax absolutely for its general charitable purposes.

If you have any questions or need more information please get in touch, we'll be happy to help.



Jane's story

Rufus and his wife Jane were supported at home by specialist staff from our hospice near Bradford. Rufus was also admitted to the hospice as an inpatient for help with pain management and later for end-of-life care.

Jane said: "Rufus was diagnosed with prostate cancer, but it had already spread into his bones so he was experiencing quite a high degree of pain. Initially, we managed pretty well but after that first year the pain had started to impact his mobility and quality of life.

"At the start of 2023 his pain levels rose and our GP referred us to Sue Ryder. Our first contact was through Jenny, a Sue Ryder Nurse, who came out to talk to us about the hospice. My husband has always been very independent and was quite resistant initially, but Jenny explained how they could help with pain control. Over a couple of visits Jenny helped him to see the bigger picture. She was very gentle, she listened, and she was very respectful.

"He went into the hospice for about 10 days, to help get his pain under control. This experience completely transformed his relationship with them and with Jenny. They were very respectful, very gentle in the way they talked and always careful not to take hope away from him. After that, he spoke of the hospice as being like a warm hug. And I think that was true at all levels, with the doctors, nursing assistants, catering team and the volunteers we got a strong sense of community and my husband loved that and thrived on it."

Rufus had multiple stays at the hospice where he found comfort and relief from pain. He died at the hospice after a three-week stay, with Jane by his side.

"Sometimes at home you can get so sucked into being a carer you lose track of other things that are important to you. One of the important things about the hospice is that it enables you to be a wife who cares without being a 'carer'."



Have a question?

If you need any further help, please do not hesitate to contact the Legacy Team on 0808 164 4572.

Thank you for your support in considering to leave a gift in your Will for the future of Sue Ryder's work.

There when it matters

Sue Ryder is here to make sure everyone approaching the end of their life or living with grief can access the support they need. There is no one-size-fits-all when it comes to how we cope and the help we need, but with our support, no one has to face dying or grief alone.

We are there when it matters.



Please note that this booklet contains general advice only and if you require more detailed advice or if your affairs are complicated, we recommend that you consult a solicitor.

If you have decided to include a gift to Sue Ryder, we would be very grateful to hear from you, as we would like the opportunity to thank you and demonstrate the difference your gift will make to the future of our work. To tell us about your gift please complete and return the enclosed card.

Contact us

call: **0808 164 4572**

email: giftinwill@sueryder.org



[/SueRyderNational](https://www.facebook.com/SueRyderNational)



[@SueRyderCharity](https://www.instagram.com/SueRyderCharity)

I Peter Simon Sample

of 123 Sample Street, Sampletown, Sampleshire SA12 3MP

HEREBY DECLARE this to be the First

Codicil to my Will which bears the date 1 March 2012

I give to Sue Ryder, registered charity numbers 1052076 and SCO39578, Rebow House,

60 Head Street, Colchester, Essex, CO1 1PB, the sum of ten thousand pounds (£10,000)

free of inheritance tax for its general charitable purpose

In all other respects I confirm my said Will

IN WITNESS whereof I have set my hand to this 29th day of February

Two thousand and twenty four

SIGNED by the Testator/Testatrix in the presence
of us both present at the same time who at the
Testator/Testatrix request in His presence
And in the presence of each other hereunto
Subscribed our names as witnesses

Peter Sample

John Smith

JOHN SMITH

123 The Street, Sampletown

Sampleshire SA23 8OR

Electrician

Evelyn Smith

EVELYN SMITH

123 The Street, Sampletown

Sampleshire SA23 8OR

Nurse

I **<INSERT YOUR NAME HERE>**

of **<INSERT YOUR ADDRESS HERE>**

HEREBY DECLARE this to be the **<FIRST/SECOND CODICIL>**

Codicil to my Will which bears the date **<DATE OF EXISTING WILL>**

<NEW INSTRUCTIONS SHOULD BE WRITTEN HERE>

In all other respects I confirm my said Will

IN WITNESS whereof I have set my hand to this **<DAY>** day of **<MONTH>**

Two thousand and **<YEAR>**

SIGNED by the Testator/Testatrix in the presence
of us both present at the same time who at the
Testator/Testatrix request in **<HIS/HER>** presence
And in the presence of each other hereunto
Subscribed our names as witnesses

**<SIGNATURE OF
TESTATOR/TESTATRIX>**

<WITNESS 1 SIGNATURE>

<WITNESS 2 SIGNATURE>

<WITNESS 1 ADDRESS>

<WITNESS 2 ADDRESS>

<WITNESS 1 OCCUPATION>

<WITNESS 2 OCCUPATION>

Codicil

I _____

of _____

HEREBY DECLARE this to be the _____

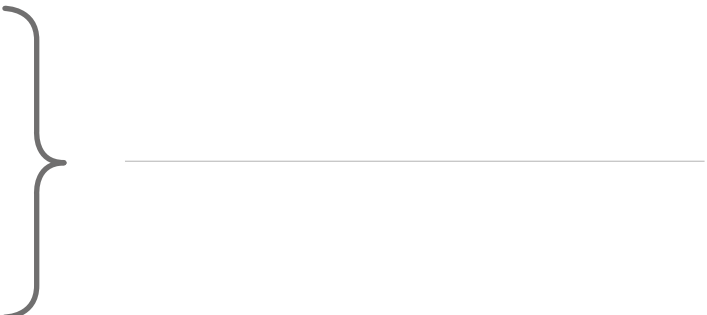
Codicil to my Will which bears the date _____

In all other respects I confirm my said Will

IN WITNESS whereof I have set my hand to this _____ day of _____

Two thousand and _____

SIGNED by the Testator/Testatrix in the presence
of us both present at the same time who at
the Testator/Testatrix request in _____
presence And in the presence of each other
hereunto Subscribed our names as witnesses



_____	_____
_____	_____
_____	_____
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